



Job Title: Administration Internship - Fundraising/Grants & Partnership Development

Description:

Semester Fundraising/Grants & Partnership Development internship (Hybrid Role) to fulfill Course Credit

Engage with current supporters and partnerships while cultivating new supporters and relationships by securing grants and scholarships.

Tasks:



Training for this role provided by VP, Operations



Researching Grants for Abigail Academy to apply for

- Assisting in the writing/submitting of applications



Secure grants



Produce quarterly reports with VP of Operations in partnership with Marketing Intern

Job-Type:

Internship for Class Credits - Semester

Hybrid Role

Abigail Academy is a scripture-based, dynamic center that incorporates fun and engaging programs with effective modern life skill training to increase self-value, self-expression, leadership and communication in young girls.